

# Access and Equity Services (AES) medical questionnaire

The University of Saskatchewan (USask) will take all measures short of undue hardship to ensure that students with disabilities have access to the USask and the opportunity to succeed academically. Accommodations are fundamental to support students with disabilities, and shall not compromise academic requirements nor standards of any college.

AES provides accommodations for students with permanent or temporary disabilities. In order for AES to authorize academic accommodations, USask policy requires accommodations to be recommended by health care practitioners.

To access accommodations:

**a student with a medical disability** must have this form completed by a licensed health care practitioner – authorized by licensing body to diagnose

**a student with a learning disability does not complete this form** – a psycho-educational assessment by a registered psychologist, must be submitted.

The information you provide will not become part of the student's educational record but will be kept in the student's file at AES, where it will be held strictly confidential. This form may be released to the student at their request.

## Student information

Last Name		First Name	
Address – Apt. Number, Street, Box Number		City/town	Province
			Postal Code
Date of Birth (dd/mm/yyyy)	Telephone		Cell Phone
College (e.g., Arts and Science, Engineering, etc.)	Year in Program	NSID	USask Student Number

## Licensed Health Care Practitioner—authorized by licensing body to diagnose

Last Name		First Name	
Address – Apt. Number, Street, Box Number		City/town	Province
			Postal Code
Profession	License Number	Telephone	Fax
How long have you been treating this patient	Signature		Date (dd/mm/yyyy)

## Student Authorization for Health Care Practitioner to Release Medical Information

I hereby authorize the information on this form to be released to AES and/or for AES to contact the practitioner who completed this form.

Student Signature	Date (dd/mm/yyyy)

## Access and Equity Services

Student Affairs and Services ■ University of Saskatchewan ■ 105 Administration Place ■ University of Saskatchewan ■ Saskatoon, SK S7N 5A2 Canada  
Canada Tel: (306) 966-7273 ■ TTY Direct: 306-966-7276 ■ Fax: (306) 966-1170 ■ Email: [aes.advising@usask.ca](mailto:aes.advising@usask.ca) ■ Website: [students.usask.ca/aes](http://students.usask.ca/aes)

Revised: January 2024

## Disability information

The disability impacts the student's daily living, academic activities, and/or student's ability to participate fully at USask. Limitations may be the result of: physical disability, neurological impairment, mental health disorder, chronic illness, addiction, temporary medical condition (for example, a broken limb or resulting from surgery).

Diagnosis or, if mental health condition, DSM nomenclature. <b>For example, MDD or GAD</b>  1.  2.		Date diagnosed (dd/mm/yyyy)  1.  2.	
Permanent disability	Permanent disability: a functional limitation caused by a physical or mental impairment which restricts a person's ability to perform the daily activities necessary to participate fully in post-secondary studies or in the labour force, and is expected to remain with the person for the person's expected life.		continuous  episodic
Persistent or prolonged disability	Persistent or prolonged disability: any impairment or a functional limitation that restricts the ability of a person to perform the daily activities necessary for full participation and has lasted, or is expected to last, for a period of at least 12 months but is not expected to remain with the person for the person's expected life.		
Temporary disability	Term ending December 31	Term ending April 30	Term ending August 31

## Impact of disability on functions necessary to participate in post-secondary studies

Life and Academic Activities	No impact	Mild impact	Moderate impact	Severe impact	Unknown
Concentration					
Memory					
Sleep					
Eating					
Social interactions					
Self-care					
Managing internal distractions					
Managing external distractions					
Timely completion of tasks					
Regular and timely attendance					
Making and keeping appointments					
Stress management					
Organization					
Writing					
Note taking					
Examinations/evaluative situations					
Information processing (written/verbal)					
Retaining of information					
Group participation					
Oral presentations					
Other:					

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## Academic accommodations

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Health Care Practitioner initials those accommodations that will ensure the student's access to USask academic programming and the opportunity for academic success.

**May be absent occasionally** – due to the impact of the disability or variation in the impact of the disability on the student's health.

This accommodation is provided to students with chronic or intermittent conditions. Students with this accommodation should not be graded on attendance unless it is an essential requirement of their courses or program.

**May need to negotiate extensions for assignments** – may not be able to complete assignments on time due to: being too ill to complete assignments; lower cognitive processing; reduced ability to manage time/planning.

Students who have chronic conditions, or disabilities that may occasionally interfere with meeting deadlines, may be entitled to this accommodation.

The student should contact the instructor at least 24 hours in advance of the assigned deadline to request an extension (exceptions should be made if the student is hospitalized or too ill to use a phone or email). When requesting an extension, students are encouraged to propose a new reasonable deadline to the instructor.

**May need to postpone non-final exams** – the student's disability may necessitate the need to reschedule non-final exams.

If the exam is unable to be rescheduled, alternatives to a rescheduled exam include moving the weight of the grade to another exam or assignment, or arranging a take-home exam.

Students must follow procedures stipulated by the college they are enrolled in if they need to defer final exams.

**Note taking services** – to compensate for lectures that a student is unable to attend due to the disability, or to reduce anxiety caused by worrying about whether or not something important has been missed when attending classes, or due to inability to manage external distractions.

Note taking services are not a replacement for class attendance. Students with this accommodation, like all students, are expected to attend classes regularly. The AES Note Taking service is not available for fully online courses, seminars, tutorials, clinical placements, peer led groups, field experience, supervised self-instruction, and studios.

**Student may need to audio-record lectures** – some medications/disabilities may interfere with the student's ability to focus on both the lecture and making notes.

Students with this accommodation are authorized to produce audio-recordings of class lectures for their personal study only, and for no other purpose. They understand that, therefore, they may not share, broadcast, reproduce or post the audio- recording with anyone, including other students in this class, without the consent of the instructor. Students must destroy all recordings once they have received their final grade in this class.

## Exam accommodations

**Extended time** – to compensate for being distractable or the slowing of cognitive processing due to either the disability or medication

**Quiet space** – to reduce distractions and lower anxiety levels

**No more than one final exam per 24 hour period** – to ensure sufficient rest, lower anxiety levels and provide recuperation time

**Use of computer** – allows a student to be more focused and organized or ability to write is affected

**Reader** – counteracts low reading skills, vision problems and/or attention issues

**Scribe** – used when student is unable to write or use computer

Do you consider this student to be in stable condition and capable of sustaining normal academic stress with appropriate supports?

Yes

No

If No, please explain:

Other accommodations recommended:

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