

Instructions:

- The address you provide on this form must match the address listed in PAWS. To update your address, log in to PAWS, click on your name, select My Profile, then select Edit within the Mailing Address box.
- Email completed and signed form to **student_accounts@usask.ca** or deliver in person to **Student Central, main floor, Administration Building**

Contact information

Student Name		U of S Student Number
Email		
Mailing Address		
City	Province	Postal Code

Student Signature	Date of Request (DD/MM/YYYY)
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Note: Refunds are processed within 10 to 15 business days . For currently registered students, credit balances will be refunded only after the payment deadline date each term. Credit balances will be refunded to the original method of payment (i.e. Canada Student Loans, credit card, sponsoring organization).

FOR OFFICE USE ONLY	
Date received:	_____
Received by (name):	_____
Date refund issued:	_____
Amount: \$	_____

Student Finance and Awards