



# Formulas for Calculating Financial and Academic Deadlines for Open Learning

All Teaching Days (i.e. any day the University is open) are counted from the first day of classes to the last day, but not Saturdays or Sundays, or holidays.

## Fall and Winter Terms

| Teaching days      | Term  | Deadline for Registration Changes | 25% Penalty Period (75% tuition credit) | 50% Penalty Period (50% tuition credit) | Withdrawal Deadline                                   |
|--------------------|-------|-----------------------------------|---|---|---|
| 124, 125, 126, 127 | T1T2  | 0-10 days (8%)                    | 11-20 days (16%)                        | 21-30 days (24%)                        | Fixed at February 15 (approximately 75%)              |
| 62, 63, 64         | T1/T2 | 0-10 days (16%)                   | 11-15 days (24%)                        | 16-20 days (32%)                        | Fixed at November 15 and March 15 (approximately 75%) |

\*\*\*Open Learning classes are the exception to the rule and are based on the overall duration of the class from the first day of classes to the last day, and not just teaching days.

All numbers are rounded to the nearest whole number (for example, 10.4 days would be rounded down to 10 days, but 10.6 days would be round up to 11).

| % Range | Add/drop deadline |     | 75% Refund |        | 50% Refund |        | 0% Refund but withdrawal |     | No Withdrawal From Classes |      |
|---------|-------------------|-----|------------|--------|------------|--------|--------------------------|-----|----------------------------|------|
|         | Start             | End | Start      | End    | Start      | End    | Start                    | End | Start                      | End  |
|         | 0%                | 16% | 16.01%     | 24.00% | 24.01%     | 32.00% | 32.01%                   | 75% | 75.01%                     | 100% |