

Registration Deadlines and Tuition Refund Schedule

Fall and Winter 2019-2020

Term	Deadline for Registration Changes (100% tuition credit)*	Withdraw with 75% tuition credit	Withdraw with 50% tuition credit**	Withdraw with no tuition credit**	Last day to change from credit to audit or audit to credit***	Withdrawal Deadline
Multi-term classes (SEP 4, 2019- APR 7, 2020)	September 17, 2019	Sep 18 - Oct 1, 2019	Oct 2 - 16, 2019	After Oct 16, 2019	Feb 15, 2020	May 8, 2020 *****
Fall Term classes (SEP 4, 2019- DEC 5, 2019)	September 17, 2019	Sep 18 - 24, 2019	Sep 25 - Oct 1, 2019	After Oct 1, 2019	Nov 15, 2019	Nov 15, 2019*****
Winter Term classes (JAN 6, 2020 -APR 7, 2020)	January 17, 2020	Jan 18 - 24, 2020	Jan 25 - 31, 2020	After Jan 31, 2019	Mar 15, 2020	May 8, 2020 *****

- All registration changes must be completed by 11:59pm on the specified dates above
- Archives of registration deadlines can be found in previous catalogues.

*Last day to drop a class to avoid financial penalty. Classes dropped on or before the deadline for registration changes will not appear on the student's permanent record and all tuition and fees will be refunded. Classes will be assigned a grade of withdrawal (W) if you withdraw after this date but before the Withdrawal Deadline date. Classes remaining after the deadline for registration changes will not be refunded any fees, and tuition will be refunded according to this schedule based upon the date the class was dropped.

** Cancellation fees for audit classes are subject to the cancellation fee schedule, with the exception that the fee is non-refundable if a student switched to audit after the 50% cancellation period. If you need to withdraw from an audit class, please contact Student Central for assistance.

*** Last day to change from credit to audit or audit to credit.

****Classes dropped after the Withdrawal Deadline will be graded on completed coursework submitted for the class.

***** Changes in procedures due to COVID-19. Students can withdraw without academic penalty after reviewing final grades.

- After students receive final marks and until May 8, they have the option to withdraw from a class taken in the 2020 Winter Term without academic penalty.
- Students can withdraw from a class only after receiving their final marks and until May 8, 2020.
- Once submitted, a withdrawal request cannot be changed through PAWS. If students have questions about this, they should contact an academic advisor.
- If students need help on deciding whether or not to withdraw from a class, they are to consult an academic advisor.
- If students request to withdraw from the 2020 Winter Term portion of a multi-term class, they are automatically withdrawn from the 2019 Fall Term portion of that class.
- If students have a student loan in the 2020 Winter Term and withdraw from a class after April 29 until May 8, their student loan will not be affected.

Spring and Summer 2019

Term	Deadline for Registration Changes (100% Tuition Credit)*	Withdraw with 75% tuition credit	Withdraw with 50% tuition credit**	Withdraw with no tuition credit**	Withdrawal Deadline***
T1T2 classes (May 08 - August 13)	May 14, 2019	May 15-22, 2019	May 23- 28, 2019	after May 28, 2019	July 11, 2019
T1 classes (May 08 - June 21)	May 14, 2019	May 15-16, 2019	May 17-22, 2019	after May 22, 2019	June 10, 2019
T2 classes (June 27 -August 13)	July 4, 2019	July 5-8, 2019	July 9-11, 2019	after July 11, 2019	Jul 30, 2019
Q1 classes (May 08 - May 29)	May 9, 2019	May 10-13, 2019	May 14, 2019	after May 14, 2019	May 23, 2019
Q2 classes (June 03 - June 21)	June 4, 2019	June 5-6, 2019	June 7, 2019	after June 7, 2019	June 17, 2019
Q3 classes (June 27 - July 18)	June 28, 2019	June 29 – July 3, 2019	July 4, 2019	after July 4, 2019	July 12, 2019
Q4 classes (July 23 -August 13)	July 24, 2019	July 25-26, 2019	July 27, 2019	after July 27, 2019	August 7, 2019

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** Cancellation fees for audit classes are subject to the cancellation fee schedule, with the exception that the fee is non-refundable if a student switched to audit after the 50% cancellation period. If you need to withdraw from an audit class, please contact Student Central for assistance.

*** Last day to drop a class and to change from credit to audit or audit to credit. Classes dropped after the Withdrawal Deadline will be graded on completed coursework submitted for the class.

Open Learning Dates 2019/2020

Open Learning classes are the exception to the rule and are based on the overall duration of the class from the first day of classes to the last day, and not just teaching days.

All numbers are rounded to the nearest whole number (for example, 10.4 days would be rounded down to 10 days, but 10.6 days would be round up to 11).

% Range	Add/drop deadline		75% Refund		50% Refund		0% Refund but withdrawal		No Withdrawal From Classes	
	Start	End	Start	End	Start	End	Start	End	Start	End
	0%	16%	16.01%	24.00%	24.01%	32.00%	32.01%	75%	75.01%	100%

College of Medicine

2019/2020 Academic year

Year 1 - Term 1		Aug 7, 2019 – Nov 29, 2019		Total days - 115						
Days	Add/drop deadline		75% Refund		50% Refund		0% Refund but withdrawal		No Withdrawal From Classes	
	Start	End	Start	End	Start	End	Start	End	Start	End
Dates	0.0	18.4	18.5	27.6	27.7	36.8	36.9	86.3	86.4	115.0
	Aug 7	Aug 24	Aug-25	Sept-3	Sept-4	Sept-12	Sept-13	Oct-31	Nov-1	Nov-29

Year 2 - Term 1		Aug 9, 2019 – Nov 29, 2019		Total days - 113						
Days	Add/drop deadline		75% Refund		50% Refund		0% Refund but withdrawal		No Withdrawal From Classes	
	Start	End	Start	End	Start	End	Start	End	Start	End
Dates	0.0	18.1	18.2	27.1	27.2	36.2	36.3	84.8	84.9	113
	Aug 9	Aug-26	Aug-27	Sept-4	Sept-5	Sept 13	Sept 14	Nov-1	Nov-2	Nov-29

Year 1/2 - Term 2		Jan 2, 2020 – May 22, 2020		Total days - 142						
Days	Add/drop deadline		75% Refund		50% Refund		0% Refund but withdrawal		No Withdrawal From Classes	
	Start	End	Start	End	Start	End	Start	End	Start	End
Dates	0.0	22.7	22.8	34.1	34.2	45.4	45.5	106.5	106.6	142
	Jan-02	Jan-24	Jan-25	Feb-4	Feb-5	Feb-15	Feb-16	Apr-17	Apr-18	May-22

Year 3		July 29, 2019 – Aug 7, 2020		Total days - 376						
Days	Add/drop deadline		75% Refund		50% Refund		0% Refund but withdrawal		No Withdrawal From Classes	
	Start	End	Start	End	Start	End	Start	End	Start	End
Dates	0.0	60.2	60.3	90.2	90.3	120.3	120.4	282.0	282.1	376
	July-29	Sep-26	Sep-27	Oct-26	Oct-27	Nov-25	Nov-26	May-5	May-6	Aug-7

Year 4 and 5		Aug 12, 2019 - Apr 17, 2020		Total days - 250						
Add/drop deadline		75% Refund		50% Refund		0% Refund but withdrawal		No Withdrawal From Classes		
	Start	End	Start	End	Start	End	Start	End	Start	End
Days	0.0	40.0	40.1	60	60.1	80	80.1	187.5	187.6	250.0
Dates	Aug-12	Sep-20	Sep-21	Oct-10	Oct-11	Oct-30	Oct-31	Feb-15	Feb-16	Apr-17

*BoG Calculations - These calculations are based upon total length of the class (including weekends and holidays)